2017-18 BURTON BOOK FUND

Information for Colleges, Book Stores & Students

Wednesday, July 19, 2017
10:00 to 11:00 a.m.
Presenters

Amy Lemley, Executive Director

Martha Joseph, Operations Manager

Deborah Pruitt, Project Manager
Information to Participate

Call-in number is 1 (213) 929-4232 and access code is 505-911-372.

Presentation materials and audio will be posted at www.jbaforyouth.org

To submit live questions, click on the “Questions” panel, type your question, and click “Send”
Agenda

- What is the Burton Book Fund?
- Who is eligible?
- Steps to Apply for Program
- Program Expansion to Homeless Students
- Review
- Q&A
First: We Have a New Name!

JOHN BURTON
Advocates for Youth
What is the Burton Book Fund?

The Burton Book Fund is a program that:

- Offers foster and former foster youth up to $250.00 in textbook support to help them stay in school.
- The award amount is based on unit enrollment
- There is no age cap
- There is no GPA requirement
What is the Burton Book Fund?

Since its inception in 2013, the Burton Book Fund has provided over $1.5 million in text books to 5,436 foster and former foster youth attending college on 98 campuses.
Award Amounts

• Students enrolled in 6-8 units will receive **$100** for the year in textbook support.

• Students enrolled in 9-11 units will receive **$175** for the year in textbook support.

• Students enrolled in 12 or more units will receive **$250** for the year in textbook support.
Who is eligible for the Burton Book Fund?

To be eligible for this program the student applying:

- Must have been in foster care on or after their 13th birthday
- Must be enrolled in 6 or more units for the Fall 2017-18 semester or quarter
- Is NOT participating in a Next Up, formerly known as CAFYES
List of Campuses with Next Up, Formerly Known as CAFYES

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Eligibility Examples

1. I was in foster care at the age of 15

2. I am enrolled in 5 units for the Fall 2017-18 semester

3. I am NOT participating in a Next Up program through EOPS

No, she is not eligible because she is not enrolled in a minimum of 6 units

Rebecca, 22
Eligibility Examples

1. I entered a legal guardianship at the age of 12

2. I am enrolled in 12 units for the Fall 2017-18 semester

3. I am NOT participating in a CAFYES program through EOPS

No, he is not eligible because he was not in foster care at age 13.

Marcus, 19
Eligibility Examples

1. I aged out of foster care at the age of 21 through AB12

2. I am enrolled in 9 units for the Fall 2017-18 semester

3. I am attending a CAFYES campus. I am not eligible for the Next Up program due to my age, but participate in EOPS.

Yes, she is eligible because she was in foster care at age 13, is enrolled in 6 or more units and it not enrolled in Next Up

Linda, 26
Burton Book Fund is a Four-Part Process

1. Campus Representative Agreement
2. Book Store Agreement
3. Student Application
4. JBAY Review and notification
Step 1: Campus Representative Completes Agreement

Download and complete the Campus Foster Youth Representative Agreement.

This can be found at: www.jbaforyouth.org/burton-book-fund-information

Submit agreement to martha@jbaforyouth.org
Step 2: Book Store Representative Completes Agreement

Download and complete the Campus Foster Youth Representative Agreement.

This can be found at:
www.jbaforyouth.org/burton-book-fund-information

Submit agreement to
martha@jbaforyouth.org
I’ve turned in the documents, now what?

Once the documents have been submitted, the campus foster youth representative will receive a detailed email containing:

- a countersigned PDF of the Bookstore agreement for your records.
- a personalized information sheet for the program on your campus
- a campus pin to be used by staff when submitting student applications
- a link to the online student application
Step 3: Complete Student Application

• Campus foster youth rep will vet students based on the eligibility requirements of the program.

• All eligible students must complete the online form with a campus foster youth rep. The application link and campus pin cannot be shared with students.
Step 3: Complete Student Application

- The application asks basic questions including:
  - Name
  - Eligibility information
  - Contact information
  - Demographic information
  - Enrollment information (units, major, campus, etc.)
Step 3: Complete Student Application

Students will then review and initial the Student Agreement. This is a list of the rules for the program.

By initialing, the student confirms that they have reviewed and agree to follow the rules of the program.
Step 3: Complete Student Application

• The **Campus Representative Sign Off** is the last step in the application process.

• This portion confirms that a campus rep has verified the student and that they have followed all of the program requirements as well.

• This is where the rep will enter their email and the unique campus code that was sent to them and submit the application for the student.
Step 4: JBAY Reviews and Notifies

JBAY will review each application that is submitted.

Each student applicant will receive an email response with a week telling the student (the FY rep will also be CC’d) if they have been approved.

If approved, the email will contain the amount the student has been awarded. This amount will be determined by the number of units they are enrolled in at the time of their application. *Waitlisted classes do not count.*

If we notice an issue with the application we will send out an email letting the youth and rep know what the issue is so we can work to resolve it.

Check your inbox!
Step 4: JBAY Reviews and Notifies

- Once a student receives an approval email from us, the campus rep can inform the bookstore to let the student begin purchasing their textbooks on our account.

- Campus FY reps are required to keep a log of all approved students.

- JBAY will send a list of all approved students to the bookstore rep in September.

- JBAY will send a final list will be sent to the bookstore once the program has allocated all of its funds.
Important Things to Remember: Campus Reps

• The Burton Book Fund is a program with limited funding. Once program funds are depleted- no new applications will be approved.

• Grants are awarded ONCE and are to be used for the entire academic year.

• Student grants can ONLY be used for textbooks. Students & Campus programs will be responsible for any non textbook charges.

• Make sure only students with the greatest need apply. Funds are limited and our goal is to help those with the most need first.
Important Things to Remember: Book Stores

• All accounts must use our new name: John Burton Advocates for Youth

• Only textbooks can be charged to a Burton Book Fund account.

• All invoices must be processed monthly. All invoices can be submitted via email, fax, or regular mail. We prefer email.

• Funds are only awarded in the Fall. Any remaining funds can be used in the Winter/Spring semester or quarters. All remaining funds not used by April 15, 2018 will no longer be available and cannot be transferred.

• Only youth that have been approved for the Burton Book Fund may charge to the account.
Program Expansion in 2017-18: Homeless Students

- A limited amount of funds will be available for textbooks for homeless students attending community college.

- Definition of “homeless student” will be consistent with the definition included in Assembly Bill 801.

- To access the fund, campuses must identify the Single Point of Contact for homeless students as required by AB 801. Please send contact info to: Deborah@jbaforyouth.org

- If the homeless student is also a foster youth, the student may only access the fund once.

- JBAY is currently working to define specific eligibility requirements with CCCCCO, which will be communicated in more detail when the fund launches.
Additional Work Ahead to Support Homeless Students

- Expansion of book fund part of two-year effort to build capacity of community colleges to serve homeless students. This will include:
  - Educating community colleges about legislative mandates for homeless youth, such as priority registration, priority housing and independent student status
  - Helping campuses implement practices that promote college retention among homeless youth
  - Improving preparation for college among homeless students
  - Identifying policies that prevent homeless students from receiving the assistance they require
Question & Answer

Enter your questions on your screen now by clicking the “question and answer” arrow, typing your question, and clicking “send”.

Or, if you think of something later, you can direct questions and comments to:

Martha Joseph
martha@jbaforyouth.org
What to do now?

• Get a copy of the required agreements at:

• Fill out both agreements and send them to:
  martha@jbaforyouth.org